



### Risk Assessment – Covid-19

Covid-19 is a new illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal.

Updated 19<sup>th</sup> September 2020

Updated 10<sup>th</sup> January 2021

Updated January 2022

See 'System of controls' below.

<p>Spread of Covid-19 Coronavirus</p>	<ul style="list-style-type: none"> <li>● <b>Children</b></li> <li>● <b>Staff</b></li> <li>● <b>Parents</b></li> <li>● <b>Cleaners</b></li> </ul>	<p><b>Hand Washing</b></p> <ul style="list-style-type: none"> <li>● Hand washing facilities with soap and water in place. Use 20 sec timer</li> <li>● 2 New Kiddy washbasins purchased.</li> <li>● Stringent hand washing taking place.</li> <li>● See hand washing guidance.</li> <li>● <a href="https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/">https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/</a></li> <li>● Drying of hands with disposable paper towels.</li> <li>● Staff encouraged to protect the skin by applying emollient cream regularly</li> <li>● Gel sanitisers in all rooms and outside area</li> <li>● Children/adults to wash hands on entry to setting.</li> <li>● Wash hands before and after snack.</li> <li>● Bowl of water for handwashing in outside play area</li> <li>● Wall mounted sanitizer in entrance hall</li> </ul> <p><b>Cleaning</b> Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, using appropriate cleaning products and methods. <a href="#">COVID-19: cleaning of non-healthcare settings guidance</a></p> <p><b>Tables</b></p>	<p>Everyone to be reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels. Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues will be made available in every room and outside.</p> <p>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - <a href="https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do">https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do</a></p> <p>Posters, leaflets and other materials are available for display. <a href="https://www.gov.uk/government/collections/coronavirus-covid-19-guidance-for-schools-and-other-educational-settings">https://www.gov.uk/government/collections/coronavirus-covid-19-guidance-for-schools-and-other-educational-settings</a></p>
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## Care and Operational Plan

		<p>Wipe tables before and after use and before and after lunch and snack times. More if necessary.</p> <p><b>Toys</b>          No toys from home to be brought into the setting.          No soft toys out as they cannot be cleaned easily.          Clean toys before and after, use if possible – wipe clean or spray with disinfectant.          Temperature checks will be carried if children seem hot or say they don't feel well.</p> <p><b>Staff and Parents</b></p> <p>Staff are required to wear masks in communal staff areas according to government guidance.          Parents leave children at the gate.</p> <p><b><u>Fire evacuation</u></b>          Fire evacuation will be carried out as per current procedure with staff and children standing further apart in colour groups.</p> <p><b><u>First Aid</u></b>          First Aid kit is located in the hall on top of the piano.          All staff first aid trained.          Disposable gloves to be worn at all times when treating a casualty &amp; hands to be washed/sanitized before and after treating a casualty.          Wear disposable gloves, apron, fluid resistant surgical mask &amp; eye protection where there is risk of respiratory droplets splashing into the eyes due to repeated coughing or vomit.</p> <p><b><u>Wearing of Gloves</u></b>          Where Risk Assessment identifies wearing of gloves as a requirement of the job, an adequate supply of these will be provided. Staff will be instructed on how to remove gloves carefully to reduce contamination and how to dispose of them safely.</p>	<p>Checks will be carried out to ensure that the necessary procedures are being followed.</p>
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## Care and Operational Plan

		<p>PPE will be provided for and must be worn by the supervising adult. Clean the affected area with standard cleaning products after someone with symptoms has left. Maintain stocks of PPE where possible.</p> <p><b><u>Impact of confirmed case at pre-school</u></b> Any confirmed case(s) of covid at pre-school will be handled according to our Outbreak Management Plan and the prevailing government requirements at the time.</p> <p><b>Staff absence</b> Staffing numbers required have been determined. All staff are aware of the approach to staff absence reporting. Plans to respond to increased sickness levels are in place. Staff understand return to work guidance and arrangements for accessing testing</p> <p><b><u>Mental Health</u></b> Caversham Heights Pre-school will promote mental health &amp; wellbeing awareness to staff during the Coronavirus outbreak and will offer whatever support they can to help Reference - <a href="https://www.mind.org.uk/information-support/coronavirus-and-your-wellbeing/">https://www.mind.org.uk/information-support/coronavirus-and-your-wellbeing/</a> <a href="http://www.hseni.gov.uk/stress">www.hseni.gov.uk/stress</a></p>	
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Caversham Heights Pre-school must follow the guidance on the ‘system of controls’ to effectively reduce the risks in the setting and create an inherently safer environment.

‘System of controls’

This is the set of actions pre-school must take.



## **Prevention**

1. Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend pre-school.
  2. Clean hands thoroughly more often than usual
  3. Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
  4. Introduce enhanced cleaning, including cleaning frequently touched surfaces often using standard products, such as detergents and bleach
  5. Minimise contact between groups where possible
  6. Where necessary, wear appropriate personal protective equipment
- Numbers 1-4 must be in place in all settings, all the time.

## **Response to any infection**

7. Engage with the NHS Test and Trace process
8. Manage confirmed cases of coronavirus (COVID-19) amongst the pre-school community
9. Contain any outbreak by following Department for Education and NHS advice
10. Notify Ofsted