

Risk Assessment - Covid-19

Covid-19 is a new illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal.

Updated September 2020

See 'System of controls' below.

<p>Spread of Covid-19 Coronavirus</p>	<ul style="list-style-type: none"> • Children • Staff • Parents • Cleaners 	<p>Hand Washing</p> <ul style="list-style-type: none"> • Hand washing facilities with soap and water in place. Use 20 sec timer • Stringent hand washing taking place. • See hand washing guidance. • https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/ • Drying of hands with disposable paper towels. • Staff encouraged to protect the skin by applying emollient cream regularly • Gel sanitisers in all rooms and outside area • Children/adults to wash hands on entry to setting. • Wash hands before and after snack. • Bowl of water for handwashing in outside play area • Wall mounted sanitizer in entrance hall <p>Cleaning Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, using appropriate cleaning products and methods. COVID-19: cleaning of non-healthcare settings guidance</p> <p>Tables Wipe tables before and after use and before and after lunch and snack times. More if necessary.</p> <p>Toys</p>	<p>Everyone to be reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels. Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues will be made available in every room and outside.</p> <p>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - https://www.publichealth.hscni.net/news/covid-19-coronavirus</p> <p>Posters, leaflets and other materials are available for display. https://www.gov.uk/government/collections/coronavirus-covid-19-guidance-for-schools-and-other-educational-settings</p>
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Care and Operational Plan

		<p>No toys from home to be brought into the setting. No soft toys out as they cannot be cleaned easily. Clean toys before and after, use if possible - wipe clean or spray with disinfectant. No Sand/water play to reduces close activity No library books to be loaned. Books cleaned after use. (Have small box of books for children to access)</p> <p>Social Distancing Social Distancing - Reducing the number of adults/children in any area to comply with the 2-metre gap recommended by the Public Health Agency. https://www.publichealth.hscni.net/news/covid-19-coronavirus https://www.gov.uk/government/publications/covid-19-guidance-on-social-distancing-and-for-vulnerable-people</p> <p>Taking steps to reduce the number of children in the confined areas of the setting such as the bathroom.</p> <p>Reduce contact situations as much as possible No sitting together on the carpet for tidy up time group time or story time. Sit on chairs for story with space between.</p> <p>Lunch time spread out as much as possible. Have 2 sittings on Wednesdays.</p> <p>Snack time - limit number of children at the table to no more than 2 children per table.</p> <p>Take steps to reduce the number of adults waiting outside the setting. Only allow 1 parent to drop off or pick up. Siblings to be left at home wherever possible Parents to stay 2 metres apart in queue</p>	<p>Checks will be carried out to ensure that the necessary procedures are being followed.</p> <p>Staff to be reminded on a daily basis of the importance of social distancing both in the workplace and outside of it.</p>
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Care and Operational Plan

		<p>Parents leave children at the door.</p> <p>No parent helpers</p> <p>Phone calls to be used instead of face to face meetings.</p> <p><u>Fire evacuation</u> Fire evacuation will be carried out as per current procedure with staff and children standing further apart in colour groups.</p> <p><u>First Aid</u> First Aid kit is located in the hall on top of the piano. All staff first aid trained. Emergency Paediatric First Aid (EPFA) certificates that expire on or after 16 March 2020 and cannot access requalification training because of coronavirus qualify for an extension until November. Disposable gloves to be worn at all times when treating a casualty & hands to be washed/sanitized before and after treating a casualty. Wear disposable gloves, apron, fluid resistant surgical mask & eye protection where there is risk of respiratory droplets splashing into the eyes due to repeated coughing or vomit.</p> <p><u>Wearing of Gloves</u> Where Risk Assessment identifies wearing of gloves as a requirement of the job, an adequate supply of these will be provided. Staff will be instructed on how to remove gloves carefully to reduce contamination and how to dispose of them safely.</p> <p><u>PPE</u> <i>Public Health guidance on the use of PPE (personal protective equipment) to protect against COVID-19 relates to health care settings. In Early Years settings individuals are asked to observe social distancing measures and practice good hand</i></p>	<p>Staff to be reminded that wearing of gloves is not a substitute for good hand washing. Staff may wear gloves as they usually do.</p>
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		<p><i>hygiene behaviours</i></p> <p>PPE is required if a child has symptoms while at pre-school and needs to be isolated on the premises.</p> <p><u>Symptoms of Covid-19</u> If anyone becomes unwell with a new continuous cough or a high temperature at Pre-school, they will be sent home and advised to follow the stay at home guidance. COVID-19: guidance for households with possible coronavirus infection guidance.</p> <p>Minimise contact with individuals who are unwell by ensuring that those who have coronavirus symptoms, or who have someone in their household who does, do not attend pre-school.</p> <p><u>Supervising children taken ill with symptoms of COVID-19</u> Child to be moved to the Highmoor room where they can be isolated or to an area that is at least 2m away from other people. Increase ventilation in the room if possible. If they need to go to the toilet while waiting to be collected the toilet should be cleaned and disinfected using standard cleaning products before being used by anyone else. PPE will be provided for and must be worn by the supervising adult. Clean the affected area with standard cleaning products after someone with symptoms has left. Maintain stocks of PPE where possible</p> <p><u>Impact of confirmed case at pre-school</u> Any child who attends pre-school, member staff or member of their households who displays symptoms of the virus is now eligible for testing.</p>	
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Care and Operational Plan

		<p>Where a child or member of staff tests positive, the pre-school will contact the local Health Protection team and engage actively with NHS Test & Trace.</p> <p>Where the child or staff member tests positive, the rest the group should be sent home and advised to self-isolate for 14 days. The other household members of the group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms.</p> <p>If there are two or more confirmed cases within 14 days, we will work with the local health protection team who will advise if additional action is required.</p> <p>Staff absence Staffing numbers required have been determined. All staff are aware of the approach to staff absence reporting. Plans to respond to increased sickness levels are in place. Staff understand return to work guidance and arrangements for accessing testing</p> <p><u>Mental Health</u> Caversham Heights Pre-school will promote mental health & wellbeing awareness to staff during the Coronavirus outbreak and will offer whatever support they can to help Reference - https://www.mind.org.uk/information-support/coronavirus-and-your-wellbeing/ www.hseni.gov.uk/stress</p>	
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Caversham Heights Pre-school must follow the guidance on the ‘system of controls’ to effectively reduce the risks in the setting and create an inherently safer environment.

‘System of controls’



Care and Operational Plan

This is the set of actions pre-school must take.

Prevention

1. Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend pre-school.
 2. Clean hands thoroughly more often than usual
 3. Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
 4. Introduce enhanced cleaning, including cleaning frequently touched surfaces often using standard products, such as detergents and bleach
 5. Minimise contact between groups where possible
 6. Where necessary, wear appropriate personal protective equipment
- Numbers 1-4 must be in place in all settings, all the time.

Response to any infection

7. Engage with the NHS Test and Trace process
8. Manage confirmed cases of coronavirus (COVID-19) amongst the pre-school community
9. Contain any outbreak by following local health protection team advice
10. Notify Ofsted